



Spring 2012 Conference

Northern Oklahoma College

April 13, 2012

Business meeting minutes

1. Call to Order

- President Cindy Boling called the meeting to order at 12:50 pm. She thanked everyone for attending. Cindy thanked the officers for helping her organize the meeting and a special thanks to Ed Vinyard for hosting.

2. Secretary's report

- Isabelle Billen noted that copies of the minutes from the fall conference are available on the web site. She read the minutes and asked if there are any comments or corrections. One correction was noted, the spelling of Susannah Livingood's name. With no other corrections noted Cindy asked for a motion to accept the minutes. All voted aye.

3. Treasurer's report

- Lynn Boyce provided a copy of the Treasurer's report to each attendee. At the end of the spring conference we had approximately \$5500.00 in the treasury. After this conference we should have about \$6500.00.

4. New Business

- Cindy asked the membership to forward any suggestions for possible speakers for future meetings. She also asked if the group is interested in more information on Complete College America.
- Mark Giese suggested that the Regents or others locally might be able to provide a speaker on this subject for no charge.
- Jeff Caldwell suggested that we might want to have a session on the PARC initiative. Debra Stuart from the State Regent's office is involved in the PARC initiative which involves the secondary education system. Susy Jorgensen noted that OU is involved in PARC. This initiative for entry level assessment could affect all schools and it would be best to learn about it now before we invest in other assessment tools.
- Cindy asked if the group would like to have a ½ day pre-conference workshop for the fall session. Tom Hardy is able to provide a 3 hour hands-on workshop on IPEDS. Cindy noted that the IPEDS is going to make some changes to the HR portion of the report asking for more detail which would be very helpful. Carlene Craddock suggested a breakout session on anything related to IPEDS because the entire group might not be interested.

- Lynn Boyce mentioned that she is aware of some schools wanting to implement a Dashboard, is there interest in having a vendor come out and do a session. At the recent Higher Learning Commission annual meeting there were several sessions on dashboards.
 - Cindy asked the group how they would prefer the sessions to go, everybody go to all sessions or offer 2 breakout sessions per time period. Of course this would depend on how many proposals we get . Flynn said that he thought it is nice to be able to hear all sessions. Cindy encouraged everyone to send in their proposals so that we have a full conference that meets many of our members' needs.
 - Cindy asked about where we want to have our conferences. In the past we would travel to the colleges all over the state but at some point we decide to have them locally to hopefully increase participation. It would be nice if we could have the locations mapped out for the next 2 or 3 years so that members could get them noted in their travel budgets.
 - Cindy asked the group if anyone had any job openings they would like to announce. UCO has positions open: Executive Assistant to the Director of Assessment, IR Research Analyst. These jobs are posted on the UCO website.
 - Susy said that their Admissions office has some openings.
 - Cheryl Jorgenson informed the group about the next SAIR meeting to be held at Disneyworld Sept 22-25. The conference will be held at the on property hotel the Grand Floridian for a rate of \$179 per night and this would include the options of purchasing discount tickets to the part. Usually around 500 people attend this conference with a good mix of Assessment, I.R. and planning many specific to the type of college.
 - Cindy asked that each presenter today give a copy of their presentation to David Swingle so he can post on the web.
5. With no further business, Cindy thanked Ed Vinyard for hosting us this Spring and adjourned the meeting at 1:10 pm.

Submitted,

Isabelle A. Billen

Isabelle A. Billen, Secretary

April 16, 2012

Date