

OK-Air Board meeting minutes 9-15-21

Attendees: Jenn Ivie, Diane Fitzsimmons, Patrick Kubier, Kirstin Krug, Tiffany Bryant, Susannah Livingood.

The board is meeting specifically to discuss the proposed fall conference. Only seven proposals have been submitted.

The proposals and the institutions of the persons submitting the proposal:

- Partnership between assessment and IR -- Oklahoma State University
- Supporting first-year student success through a needs survey -- Oklahoma State University
- It Takes a Village -- Northeastern State University
- Professor Perspective: Studying Success in Statistics -- Oklahoma City Community College
- How to Recognize Successful Physical Therapy Assistant Program Candidates During the Admission Process: a Longitudinal Study of Admission and Completion Trends and Patterns -- Southwestern Oklahoma State University
- Creating a Mission Metrics Scorecard Strategic Planning -- Tulsa Community College
- Quality Assurance in the Assessment of Student Learning -- University of Tulsa

The board members discussed other possible sessions, including:

- Possible proposal to be submitted by board member Susannah Livingood.
- A session on the OK-AIR professional development initiative from board member Kirstin Krug.
- A session on proposed updates on by-laws.
- Round tables for various peer groups, which could be based on school size. A theme for those round tables could be based on the pandemic effects on institutional research.

Typically, a conference should have 12 sessions. Tracks could include assessment, analytics, accreditation, and institutional research.

Susannah noted that staff turnover could affect interest in a fall conference. Many higher education institutions are experiencing staff shortages, and their employees may not be interested in attending a virtual conference at this point.

The board discussed having a shorter virtual conference that focuses on presentations on updates to the web site, proposed changes to the bylaws, and the professional development initiative.

Susannah made a motion that the board:

- Defer a full conference until Spring 2022, with a decision to be made later as to whether that conference would be virtual or in-person.
- Hold a shorter virtual session on October 29, 2021, that would include:

- Information on changes to the web site.
- A vote on changes to the bylaws, with those changes being sent out in advance.
- Information on the professional development initiative.

Patrick seconded the motion.

The motion was unanimously approved.

Jenn will notify the presenters of the change and tell them they are automatically moved to the spring conference unless they notify us they cannot attend. She will also send out a notice to the membership letting them know about the change in the conference.

The bylaw subcommittee will present the proposed changes to the board at a meeting October 13 for discussion and approval.

The board also will meet October 6 to plan the conference.

Jenn also pointed out that her term as president is almost over.

Patrick made a motion to adjourn. Kirstin seconded the motion. The motion was unanimously approved.