

Attending: Jenn Ivie, Diane Fitzsimmons, Julie Sawyer, Tiffany Bryant, Patrick Kubier, Susannah Livingood, Kirstin Krug.

Jenn presented a list of members who may be eligible to vote at the November 18 meeting. Susannah is researching who attended and, therefore, can vote.

Here is the tentative agenda:

Oklahoma Association for Institutional Research

Special Meeting

November 18, 2021

9:00 – 10:30 a.m.

Agenda

- Welcome - [Jenn](#)
 - Board member introductions – [Each one](#)

- Secretary's report - [Diane](#)
- Treasurer's report - [Susannah](#)
- Professional development plans - [Kirstin](#)
- A walkthrough of the new website - [Patrick](#)
 - Announcement of new logo created by Oklahoma State University's University Assessment and Testing team
- An overview and discussion of the proposed changes to the by-laws – [Susannah \(Tiffany and Kirstin to answer questions in chat box\)](#)
 - Old by-laws, the track changes version of the proposed updates, and the clean version of the updates available at: <https://ok-air.org/bylaws/>
 - Summary of the changes:
 - Changes to Membership:
 - Membership terms are now one year from the date of payment rather than from conference to conference.
 - Membership categories were added, which include Professional Member (voting), Student Member (non-voting), and Emeritus Member (non-voting).
 - Membership may be obtained without attending a conference.
 - The Inactive Member category has been removed.
 - Professional Memberships paid for by an institution will be transferrable.
 - Changes to allow electronic communication of meetings and votes.

- Removing the requirement for board members to make a personal financial contribution to the Association.
 - Changes to the responsibilities of the “Immediate Past President” role, which will be an honorary and advisory role moving forward. There will no longer be a requirement that they assume the duties of the president in their absence.
 - Wording and grammatical changes for clarity and consistency.
- Discussion of feedback and questions that were sent ahead of time to info@ok-air.org.
 - Membership vote on the updated by-laws will be sent via email to members
- Discussion of upcoming board membership changes - [Jenn](#)
 - If you’re interested in joining the board, please let us know!
 - Nominations can be made before the Spring 2022 conference
 - Call for new business to be added to the March 2022 conference agenda - [Jenn](#)
 - Meeting adjournment

The board agreed to announce nominations for the board will be accepted before the March 2022 conference. Jenn will be stepping down from the presidency, and Diane and Julie will also be leaving the board at the end of their terms.

Voting on the bylaw changes will be open until 9 a.m. Dec. 2.

The membership will also be presented with the new logo.

Diane moved to present the new logo to the membership as adopted. Susannah seconded the motion. The motion was unanimously approved.

The above agenda we adjusted to reflect the new logo’s selection. The logo was designed by a team from Oklahoma State University led by Robin Fitzgerald.

The board agreed to schedule membership sign-up and renewals for early in 2022.

Diane moved to adjourn. Tiffany seconded the motion. The motion was unanimously approved.