



## OKLAHOMA ASSOCIATION FOR INSTITUTIONAL RESEARCH

March 6, 2020

Spring Conference, University of Central Oklahoma

- President Jennifer Ivie (Tulsa Community College) called the meeting to order at 3 p.m. She thanked the host school University of Central Oklahoma and the conference sponsor Scantron, represented at the conference by Jorge Quintana.
- Ivie explained to the attendees how to submit evaluations of the conference by using the url or QR code on the conference program. Quintana said the conference evaluation form will close after March 10, and the results will be sent to Ivie.
- The meeting's activities included random drawings of gift card for three attendees.
- Secretary Diane Fitzsimmons (Southwestern Oklahoma State University) presented the minutes from the previous OK-AIR business meeting, which was October 12, 2018. The minutes were displayed in a PowerPoint presentation, and attendees were given time to read the minutes.
- One change was made to the minutes to correct the last name of board member Justin Porterfield (Tulsa Community College).
- Porterfield made a motion to approve the minutes as corrected. William Scheideler (University of Central Oklahoma) seconded the motion. The motion was approved by unanimous voice vote.
- Treasurer Susannah Livingood (University of Oklahoma) gave treasurer's reports for academic year 2018-19 and academic year 2019-20 with a PowerPoint presentation. She explained that relatively large balance was being accumulated in the event that the organization wanted to schedule a national speaker.
- Larry Burns (Oklahoma State University) made a motion to approve both of the treasurer's reports. Scheideler seconded the motion. The motion was approved by unanimous voice vote.
- Ivie announced that at least two board members' terms of office expire this year and called for volunteers to serve on the board.
- Patrick Kubier (University of Central Oklahoma) volunteered to be nominated as webmaster. Tiffany Bryant (University of Central Oklahoma) and Kirstin Krug (Southern Nazarene University) also volunteered to be nominated as board members.
- Livingood made a motion to approve the slate of nominees, and Isabelle Billen (Rose State College) seconded the motion. The motion was approved by unanimous voice vote.
- The meeting was adjourned at 3:40 p.m.

Approved on 4/22/2022

Acting Secretary: Tiffany Bryant (President)

Signature of Approval: