



MINUTES

Oklahoma Association for Institutional Research

March 7, 2022

Regular Board Meeting

8:30 AM – 9:30 AM

Zoom Meeting (Online)

Presiding Officer: Tiffany Bryant

Directors in Attendance: Kirstin Krug, Susannah Livingood, Julie Sawyer

Directors Not in Attendance: Jennifer Ivie, Patrick Kubier

Call to Order: 8:36 AM

Approval of the Minutes: Kirstin moved to approve the minutes from the previous meeting on 2/9/22. The motion carried with all present in favor.

Julie moved to approve the minutes from the previous meeting on 2/17/22. The motion carried with all present in favor.

Reports of Officers: President's report was presented by Tiffany Bryant:

Made several updates to the website, worked on the March e-newsletter, sent out a call for conference presentation proposals via email, and set up a new group email service.

Treasurer's report was presented by Susannah Livingood:

Added Patrick as Developer on the OK-AIR Paypal account. Set up new email for treasurer business at okairtreasurer@gmail.com. Planning to get a debit card, set up PO Box, get the last webinar video to Patrick, work on a draft FY22 budget, and look into non-profit discounts for services that we're paying for.

Professional Development Coordinator's report was presented by Kirstin Krug:

Sent information on the upcoming workshop to Patrick so that he can update the website.

Agenda Items/Motions:

Susannah moved to establish a pricing model for professional development sessions where non-members must pay a fee equal to the professional membership fee plus an amount decided on by the board. The motion carried with all present in favor.

Kirstin moved to set the professional development session fee for non-members at \$40 (\$30 + \$10). The motion carried with all present in favor.

Announcements:

N/A

Adjournment:

Julie moved that the meeting be adjourned, and this was agreed upon at 9:30 AM.

Secretary Name: Tiffany Bryant (acting secretary)

Secretary Signature: 

Date of Approval: April 7, 2022